

Notes for Applicants on Self – Build Unilateral Undertaking.

The template form of Unilateral Undertaking has been produced in an effort to simplify and streamline the process of securing such dwellings as self-build dwellings via a planning obligation to enable the accompanying planning permission to be released by Harborough District Council.

The undertaking will need completing in accordance with the notes on the relevant sections of the pdf version of the undertaking on the Council's website where a blank word copy can also be downloaded from.

Once the relevant sections have been completed on the word version can it be emailed to the case officer in planning with a copy of the relevant register of title and filed plan for the site dated within the last month and a copy of the red-line location plan of the application site.

The documents will then be forwarded to the Council's legal services section for checking and once this has been done they will be emailed back to you/your agent with any amendments required to them or unamended with instructions as to how to execute the Unilateral Undertaking and to return it to the Council's legal services section for registration and retention.

At this point the Council's legal fees of £500 (no VAT) will be payable and please note that this is a standard charge designed to offset the time spent by the relevant legal officer in checking and reviewing the draft and then once completed, dealing with all post-completion matters.

Upon completion of the unilateral undertaking and payment of the Council's legal fees the planning officer will be notified to release the relevant planning permission.