



# Application Form for a Permit: A2 Installations

## Environmental Permitting (England and Wales) Regulations 2016

### Introduction

#### When to use this form

If you are sending an application to a Local Authority under the [Environmental Permitting \(England and Wales\) Regulations 2016](#) and the installation requires an integrated pollution control permit (known as “Part A(2)” installations).

#### Before you fill in this form

Do please read relevant parts of the Defra general guidance manual. Chapter 4 is about making an application, Chapter 6 is about how permits are decided, and Chapter 12 gives the meaning of Best Available Techniques (BAT). Other chapters introduce the Regulations and give information about various issues.

You also need to read the relevant sector guidance note to see what standards and requirements are likely to be expected of your installation.

#### Pre-application discussions

It is usually sensible to talk to one of our Environmental Health Officers before you complete and submit the application. Contact [environment@harborough.gov.uk](mailto:environment@harborough.gov.uk)

#### Which parts of the form to fill in

Please fill in as much of it as possible and enclose the appropriate fee. Then send it to:

[Regulatory Services, Harborough District Council, The Symington Building, Market Harborough, Leicestershire, LE16 7AG](#) or [environment@harborough.gov.uk](mailto:environment@harborough.gov.uk)

#### Other documents you may need to submit

You will need to send us various other documents. The application form tells you which ones. It will be simplest for all concerned if you give a reference number for each document and record it on both this form and on the document itself. **Please use any existing documents where you can and they are suitable.**

#### Using continuation sheets

Feel free to use a continuation sheet, but you need to clearly identify where you have done so.

LA-IPPC application form: to be completed by the operator

For Local Authority use		
Application reference	Officer reference	Date received

**A The basics**

**A1 Name and address of the installation**

Pal International Limited  
 Bilton Way  
 Lutterworth

**Postcode LE17 4JA**

**Telephone 01455 555700**

**A2 Details of any existing environmental permit or consent** (for waste operations, please include planning permission for the site, including established use certificates, a certificate of lawful existing use, or why the General Permitted Development Order)

Reference no.	Issuing regulator	Type of permit
009193V	Severn Trent	Discharge Consent

**A3 Operator details** (The 'operator' = the person who it is proposed will have control over the installation in accordance with the permit (if granted).)

**Name**

**Trading name, if different**

**Registered office address**

As above

**Principal office address, if different**

**Company registration number** 03272370

**A4 Any holding company?**

Is the operator a subsidiary of a holding company within the meaning of section 1159 of the Companies Act 2006? If “yes” please fill in details of the ultimate holding company.

No  Yes

**Name**

**Trading name, if different**

**Registered office address**

**Principal office address, if different**

**Company registration number**

**A5 Who can we contact about your application?**

**Name + position** [REDACTED]

**Tel** [REDACTED]

Email [REDACTED]

## B The installation

What activities are or will be carried on at the installation? Please include “directly associated activities” – this term is explained in Annex III in Part B of the general guidance manual

Main activities	Section in Schedule 1 to the EP Regulations
Textile treatment - Manufacture of wet wipes	Section 6.4

Directly-associated activities	Schedule 1 references (if any)
Impregnating products using organic solvents	Part A(2) (a)

### B2 Why is the application being made?

Clarification has been sought for many years with the EA and local authority now able to provide a definite answer to the operation falling under a A2 installation.

- New installation
- Change to existing installation means it now needs a permit

### B3 Site maps

Please provide:



#### **C4 Raw materials, water etc?**

**What raw and auxiliary materials, other substances and water do you propose to use?**

Reverse Osmosis (RO) water to foul sewer as per discharge consent

**Doc Reference:** Discharge Consent

#### **C5 Waste?**

What sorts and amounts of waste will be produced by the activities? What steps will be taken to comply with the revised Waste Framework Directive hierarchy (prevention, preparation for re-use, recycling, other recovery, disposal).

**Doc Reference:** EP07 Housekeeping & Waste Management Procedure & 2021 Material Handling Register

#### **C6 Energy?**

How much energy will be consumed and generated? Please identify each source and end use, and proposed measures to improve energy efficiency? Please list any climate change or carbon emission measure signed up to.

**Doc Reference:** Energy Summary & SBT Listing target

#### **C7 Noise and vibration?**

What are the main sources of environmental noise and vibration, where are the nearest noise-sensitive receptors, and what techniques will be used to minimise noise and vibration in line with BAT? Please provide data from any noise surveys.

**Doc Reference:** Noise Assessment Report 2020

#### **C8 Site report?**

Please provide a site report in line with Chapter 18 of the general guidance manual.

Risk assessment conducted as per ISO14001 significant aspect determination

**Doc Reference:** EP12 Pollution Prevention and Preventative Maintenance & Aspects and Impacts Register

#### **C9 How will the installation be returned to a satisfactory state?**

What measures are proposed to be taken to avoid any pollution risk to land and return the site of the installation to a satisfactory state upon definitive cessation of

activities?

**Doc Reference:** Drainage Plan & EP12 Pollution Prevention and Preventative Maintenance, Spill Control Procedure

### **C10 Environmental management?**

What environmental management procedures and policy will you deploy?

- Compliance to ISO14001 Environmental Management System

**Doc Reference:** Environmental Policy, EP02 Compliance Obligations, EP12 Pollution Prevention and Preventative Maintenance

### **C11 Impact on the environment?**

- What are the potential significant local environmental effects (including nuisance) of the foreseeable releases?** – Potential VOC fumes (negligible) , potential spill
- Is the installation likely to have a significant effect on sites of special scientific interest (SSSIs) or European protected sites and, if it is, what are the implications for the purposes of the Conservation (Natural Habitats etc) Regulations 1994 (see appendix 2 of Annex XVII of the general guidance manual) - No**
- Has an environmental impact assessment been carried out for the installation under planning legislation or for any other purpose? If so, please provide a copy - No**

**Doc Reference:** Aspects & Impact Register & Spill Procedure

## **D Non-technical summary**

**Please provide a non-technical summary of the information required above.**

- Wet wipes are produced by dosing the material with solutions of which some contain alcohol. Negligible evaporation occurs from these solutions as the product is sealed immediately afterwards.
- All chemicals/solvents are stored in IBCs in an outside bunded area. In the event of a spill, the liquid would be contained within a sump. This would be pumped out for hazardous disposal.

**Doc Reference:** \_\_\_\_\_

## **E Anything else?**

**Please tell us anything else you would like us to take account of.**

As the alcohol is used within the product, abatement will not be possible.

**Doc Reference** \_\_\_\_\_

## **F Application fee**

**You must enclose the relevant fee with your application. If your application is successful you will also have to pay an annual subsistence charge, so please say who you want invoices to be sent to.**



## **G Protection of information**

### **G1 Any confidential or national security info in your application?**

If there is any information in your application you think should be kept off the public register for confidentiality or national security reasons, please say what and why. General guidance manual chapter 8 advises on what may be excluded. (Don't include any national security information in your application. Send it, plus the omitted information, to the Secretary of State or Welsh Ministers who will decide what, if anything, can be made public.)

**Doc Reference** \_\_\_\_\_

### **G2 Please note: Data protection**

The information you give will be used by the Council to process your application. It will be placed on the relevant public register and used to monitor compliance with the permit conditions. We may also use and or disclose any of the information you give us in order to:

- Consult with the public, public bodies and other organisations
- Carry out statistical analysis, research and development on environmental issues
- Provide public register information to enquirers



- Make sure you keep to the conditions of your permit and deal with any matters relating to your permit
- Investigate possible breaches of environmental law and take any resulting action
- Prevent breaches of environmental law
- Offer you documents or services relating to environmental matters
- Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows)
- Assess customer service satisfaction and improve our service

We may pass on the information to agents/representatives who we ask to do any of these things on our behalf.

### **G3 Please note: It is an offence to provide false etc information**

It is an offence under regulation 38 of the EP Regulations, for the purpose of obtaining a permit (for yourself or anyone else), to:

- Make a false statement which you know to be false or misleading in a material particular
- Recklessly make a statement which is false or misleading in a material particular
- Intentionally to make a false entry in any record required to be kept under any environmental permit condition
- With intent to deceive, to forge or use a document issued or required for any purpose under any environmental permit condition.

#### **If you make a false statement:**

- We may prosecute you, and
- if you are convicted, you are liable to a fine or imprisonment (or both)

### **H Declarations A and B for signing, please**

These declarations should be signed by the person listed in answer to question A3. Where more than one person is identified as the operator, all should sign. Where a company or other body corporate is the operator, an authorised person should sign and provide evidence of authority from the board.

#### **Declaration A: I/We certify**

EITHER- No offences have been committed in the previous five years which are relevant to my/our competence to operate this installation in accordance with the EP Regulations.

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Signature



Name



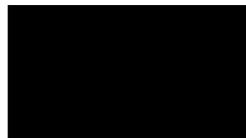
Position \_\_\_\_\_ Date 04 April 2022

**Declaration B:** I / We certify that the information in this application is correct.

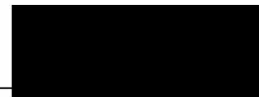
I / We apply for a permit in respect of the particulars described in this application (including the listed supporting documentation) I / we have supplied.

(Please note that each individual operator must sign the declaration themselves, even if an agent is acting on their behalf.)

Signature



Name



Position QHSE Manager Date 04 April 2022